



City of Austell
Community Affairs Department

500 Austell Powder Springs Rd
Suite 101
Austell, GA 30106
Office: (770)994-4309
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www.austellga.gov

Date of Submittal: _____

Date of Issuance: _____

Staff: _____

Cost of permit: _____

NEW RESIDENTIAL BUILDING PERMIT APPLICATION

All contractors are required to have a Georgia Contractor's License and a business license from a Georgia municipality!

- *Note: A separate permit is required for each and every building or structure on which work is to be done. If building contains more than (1) Dwelling unit, a separate permit is required for each unit in which work will be done.
- * Home owners doing permits under their name must sign a Home owner permit request form.

Expiration of Permits: A building permit for new construction shall be valid for a period of 1 year. The building permits will expire at the end of the issuance day the following year whether work has been completed or not at which time the permit will be required to be renewed for work to continue. The renewal shall be submitted in writing by the permit holder **prior** to such permit expiring. If you fail in renewing your permit and continue to work under an expired permit you will be found in violation of the ordinance, resulting in a fine starting at \$150.00- or 2-days incarceration for your first violation.

THE FOLLOWING ITEMS MUST BE ATTACHED TO THE APPLICATION BEFORE ZONING AND THE BUILDING DEPARTMENT WILL APPROVE YOUR PERMIT.

- o Front Elevation
- o Foundation Plan
- o Floor Plan for Each Floor
- o Site plan showing the location of the house and all structures
- o Copy of State Card, Business License and DL of state card Holder.
- o Permit Agent form and DL of agent.

Please bring 5 sets of plans and a digital copy with the items listed above on the day you submit. Permits will not be accepted if we do not have these items. ALL PLANS SHOULD BE DRAWN TO SCALE AND HAVE A VALID SEAL FROM AN ARCHITECT OR ENGINEER WHOSE REGISTRATION IS CURRENT IN THE STATE OF GEORGIA.

Permit #: _____ Parcel ID: _____ Date: _____

New Home Addition Renovation Fire Damage HB493

Basement Finish Demolition Accessory Structure (Type): _____

*Lot: _____ *Subdivision: _____

*Property Owner: _____

*Property Owner's Current Mailing Address: _____

*Property Owner's Phone: _____ Email: _____

*Property Address: _____

*City: _____ *State: _____ *Zip: _____

* Finished Sq. Footage (Heated/Livable): _____ # of Rooms: _____ # of Baths: _____

Unfinished Basement Sq Ft (Not Garage): _____

Finished Basement Sq Ft (Not Garage): _____

Finished Unfinished Attic Sq Ft (Usable Space Only): _____

Fireplace (Give Type & Quantity): Masonry x _____ Pre-Fab x _____ Gas x _____



Installed By: _____
 Porch Sq Ft: _____ Patio Sq Ft: _____ Deck Sq Ft: _____ Accessory Sq Ft: _____
 Covered Sq Ft: _____ / _____ / _____ Un-Covered Sq Ft: _____ / _____ / _____
 Garage Sq Ft: _____ Carport Sq Ft: _____ Enclosed Open Shed/Storage Bldg: _____
 Exterior Covering: Brick Veneer Vinyl Wood Siding Other: _____

Please check if building/job will have any of the following new work performed:

Heating/Air: YES NO Electrical:* YES NO Plumbing: YES NO

Foundation Demo: YES NO

*Briefly describe work being done: _____

_____ Construction Cost: _____

*Contractor/Company: _____ Email: _____

* Address: _____ *City: _____ *State: _____ *Zip: _____

*Phone: _____ *State License #: _____ *Exp: _____

*Erosion Control Certification #: _____ *Exp: _____

*Business License Number: _____ * Exp: _____

Sewer Septic LDP: _____ Site Approval: _____

* only one electrical meter allowed per residential lot

* Signature of Applicant: _____ * Printed Name: _____

ID Verified Proof of Ownership Verified Clerk's Initials: _____

RE-INSPECTION FEES: Trade Inspections - \$50.00 each occurrence.

Work Commencing Without a Permit: Where any work for which a permit is required is started without such a permit having been issued, the applicable fees shall be doubled. (This includes permits for Building, Electrical, Plumbing, Mechanical, Gas Etc.) The payment of such a double fee shall not relieve any persons from fully complying with the requirements if all applicable codes and City Ordinances including on work already performed, concealed or otherwise not inspected, nor shall it relieve them from any other penalties as may be prescribed by law. As stated by the city's ordinance Article 1 Section 22-2 the first violation will result in a fine \$150.00 dollars or 2 days incarceration increasing with each violation.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing This type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

 CONTRACTOR OR AUTHORIZED AGENT - PRINT NAME

 SIGNATURE OF CONTRACTOR OR AUTHORIZED A

DATE



Energy Code

The provisions of the Georgia State Minimum Standard Energy Code, as adopted and amended the Georgia Department of Community Affairs, shall regulate the design of building envelopes for adequate thermal resistance and low air leakage, as well as the design and selection of mechanical, electrical, service water heating and illumination systems and equipment that will enable the effective use of energy in new building construction. **Any duct or envelope tightness verification or testing required by this Code shall be performed by an independent contractor hired by the builder.** The results of such testing shall be made available to the Building Official for his/her acceptance. Failures in meeting the provisions of the Code concerning duct and envelope tightness shall result in the testing being required to be performed again, after corrections to deficiencies have been made, and a re-inspection fee in the original amount has been paid.

The air tightness of the building, dwelling or dwelling unit(s) shall be performed in accordance with Code and after all rough-in inspections have been approved, after the installation of all exterior and interior wall coverings and after installation of all penetrations of the building envelope, including doors and windows and penetrations for utilities, plumbing, electrical, ventilation, combustion appliances, etc.

FOR OFFICE USE ONLY

ZONING APPROVAL: _____
STORMWATER APPROVAL: _____
FLOOD ZONE: _____

Stipulations / Comments